

- Highlights**
- Proficient in HTML, CSS, JavaScript, Flash, and MySQL, Dreamweaver, Photoshop, InDesign, CorelPainter, Acrobat, Microsoft Word, and PC Security
  - Self-motivated, assertive and good team player.
  - Effective, innovative and practical problem-solver.
  - Articulate and creative communicator.

**Experience****Web Site Developer**

- Designed, developed, and delivered client websites.
- Provided follow up services - publishing new content, site maintenance, and information archiving.
- Used client-side and server-side programming languages to design web pages.
- Created original artwork and optimized for display on the web.

**Technical Writer**

- Created and maintained software application help files, installation documentation, tutorials and the distribution CD.
- Developed training programs for client and staff in the use and modification of the software.
- Created promotional items.
- Developed web site standards for large and small organizations.

**Educator and Trainer**

- Assessed and resolved computer issues for the small business and home computer user.
- Implemented and trained users in PC security, wellness and maintenance.
- Setup new computer systems, peer-to-peer networks, ISP and email accounts.
- Provided training in the use of applications for business, photo editing and social networking.

**Education**

Houston Community College  
**PageMaker, CorelDraw** Houston, TX

Middlesex Community College  
**Basic, Pascal** Bedford, MA

University of Arizona  
**Bachelor of Fine Arts** Tucson, AZ

**Employment**

Self Employed  
**Computer Support and Training Specialist** Tucson, AZ  
01/2002 to Present

CrownOnlineMedia  
**Independent Contract Jobs** Tucson, AZ  
04/2001 to 04/2003

PaperPath, Inc.  
**Technical Writer and Application Trainer** Brookline, MA  
06/1998 to 03/2001

**Volunteer Work**

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|--|-----------------------|
| <b>The Tucson Adobe Group</b>  | <b>2007 - Present</b> |
| <ul style="list-style-type: none"><li>• Steering Committee</li></ul>   |                       |
| <b>PaperWorks, The Sonoran Collective</b>  | <b>2006 - Present</b> |
| <ul style="list-style-type: none"><li>• Guest Journal Editor</li><li>• Webmaster (<a href="http://www.paperworks.info">http://www.paperworks.info</a>)</li></ul> |                       |
| <b>The Tucson Computer Society</b>   | <b>2002 - Present</b> |
| <ul style="list-style-type: none"><li>• Software and Book Reviewer</li><li>• Web Technology Class Instructor</li><li>• Special Interest Group leader</li></ul>   |                       |
| <b>HAL-PC (Houston Area League of PC Users)</b>  | <b>1994</b>           |
| <ul style="list-style-type: none"><li>• Text-Based Web Technology Class Instructor</li></ul>   |                       |
| <b>Community Work</b>  | <b>1990 - Present</b> |
| <ul style="list-style-type: none"><li>• One-on-One Computer Tutor</li><li>• Hardware and Software Trouble Shooter</li></ul>                                      |                       |